

**ARTICLE 23
TUITION WAIVER**

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Section 1. GEs appointed at .20 FTE and above are exempt from payment of tuition and of fees for self-support courses that are required for the completion of the degree for up to 16 credit hours taken in any quarter to which the appointment applies. With the permission of the University, a GE may be permitted to exceed the quarter limitation on credit-hour enrollment. The current overload instruction fee will be assessed for such excess hours as set forth in the Board of Trustees of the University of Oregon Policy on Tuition, Mandatory Enrollment Fees and Other Charges, Fines and Fees. Instructional fee waivers will apply to the summer term under the conditions outlined in Article 19, Section 6.

Section 2. For the duration of this contract, university-wide mandatory student body fees for GEs appointed at .20 FTE and above will be paid as follows:

University Responsibility	University-wide mandatory fees, including but not limited to building fee, health service fee, Recreation Center fee, Recreation Center bond, EMU bond, and all but \$61 of the incidental fee each term; the matriculation fee for those GEs whose first term as GEs is the term in which they matriculate; any individual college/school resource fee, and course fees not described in the University fee book (see also “GE Responsibility”).
GE Responsibility	\$61 of the incidental fee and approved laboratory or course fees as described in the University fee book (i.e., “fees related to equipment, materials or ancillary services consumed by the student as part of course instruction where the equipment or material is not readily available for purchase through the bookstore or other external source.”) and governed by university policy.

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The University will notify the GTFF four (4) weeks in advance of public hearings regarding changes to fees, including course fees, to facilitate GTFF input to this process.

Section 3. With the exception of fees for self-support courses that are not required for the completion of the degree, GEs will be exempt from payment of tuition (and self-support course fees) for classes offered at times when regularly scheduled classes during the academic year are not in session. Credit hours earned during such classes will not apply toward either the 16-credit maximum (Section 1) or the nine-credit minimum (Section 4).

Section 4. In the administration of the above policy, GEs shall be required, as a term or condition of employment, to enroll for and maintain a minimum of nine (9) graduate credit hours toward the degree throughout the term but shall not be required to exceed that minimum. Notwithstanding this requirement, a GE’s minimum workload may be subject to reasonable accommodations as provided by the Accessible Education Center, which may consult with the Graduate School and GE’s program, as

30 appropriate. Nothing in this contract will preclude an academic advisor from recommending additional
31 hours as appropriate for the student's academic program.

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33 **Section 4a.** Graduate students who do not require academic credit to satisfy program or degree
34 requirements, or who find that the needed or required courses are not offered in summer session, may be
35 appointed to summer GE positions. Those who receive such appointments are exempt from the graduate
36 credit enrollment requirement.

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38 **Section 5.** Nothing in this article shall be interpreted to restrict the Board of Trustees of the University of
39 Oregon in any manner in the exercise of the Board's authority to establish instructional fees.

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41 **Section 6.** For those GEs who pay a SEVIS fee to attend their current graduate program at the University
42 of Oregon and who are employed as GEs in the term in which they matriculate in their current graduate
43 program, the SEVIS fee paid by the GE will be reimbursed upon request and proof of payment unless that
44 fee has already been paid or reimbursed by another source.

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46 [GEs who pay Visa application and renewal fees in order to attend their graduate program at the](#)
47 [University of Oregon shall be reimbursed for Visa application and renewal fees upon request and proof of](#)
48 [payment unless such fees have already been paid or reimbursed by another source.](#)

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50 Instructions on how to obtain a reimbursement [for both SEVIS and Visa fees](#) will be posted on the
51 Graduate School website. [All international GEs shall be informed and educated of this benefit.](#) GE hiring
52 units will provide a link to this information to all international GEs.

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54 **Section 7.** Family members of all GEs shall be eligible for full tuition benefits [consistent with as](#)
55 [described in the Staff Tuition Benefits policy](#) and shall have full access to career development services.